

QUARTERLY NARRATIVE PROGRESS REPORT 2020/Q2

Quarter 2, April to June 2020

Purpose: This report aims at assessing the achievements against the planned results during the quarter II, April to June 2020 as well as risks and issues that could affect project implementation.

Project title:	Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda	
Project number:	00117442 Strengthening DRM Capacity in Rwanda(MINEMA)	
Implementing Partner(s):	Ministry in charge of Emergency Management (MINEMA)	
Project/UNDAP/CPD outcome:	UNDAP Outcome 2/UNDP-CPD Outcome 2: By 2023 Rwandan institutions and communities are more equitably, productively, and sustainably managing natural resources and address climate change UNDP Strategic Plan Outcome 3: Build resilience to shocks and crisis	
NST priorities:	NST: Priority 7 “Sustainable Management of Environment and Natural Resources” under the “Economic Transformation” Pillar; DRM as a “Cross-cutting Area”	
SDGs:	11, 13	
Project start date:	01/01/2019	
Project end date:	30/06/2023	
Reporting period:	Q2/2020	
Project budget (USD):	TRAC (core):	\$ 2,765,065
	Government of Rwanda (in kind):	\$ 200,000
	Total project budget:	\$ 2,965,065

Results-based Reporting

Copy the table below and repeat for each project output.

OUTPUT : <i>(Insert output statement from Project Document)</i>
OUTPUT 1: Institutions at national, district and community level have improved technical capacities to reduce risks, manage and respond to natural disasters and limit gender-differentiated impacts
Output level achievement
The concept note to monitor DRR/M mainstreaming in Gicumbi and Ngoma districts was drafted by technical staff. The concept note is now ready for approval.
Completed activities that contributed to the above achievements
Activity 1.7 Support to mainstream DRR/DRM into national and district Development Plans and Development Sectors
The concept note to monitor DRR/M mainstreaming in Gicumbi and Ngoma districts was drafted by technical staff. The activity on the field is on hold and not yet approved. The activity aims to assess the level DRR/M is mainstreamed into district plans such as District Development plan, annual work plan and Imihigo performance contract. The technical staff were not able to conduct activity on the field due to COVID-19.
Change in plan <i>(what results were not achieved as planned and why):</i>
a. The monitoring of DRR/M mainstreaming in Gicumbi and Ngoma districts has not been conducted but the activity was postponed to the next quarter July to September 2020.
b. The activity to train 40 DIDIMAC members on disaster management and preparedness was not conducted. The trainers were not allowed to meet trainees due COVID-19 Prevention measures. This was postponed to the quarter July-September 2020.
OUTPUT 2: Population, local authorities and institutions (District and DR management committees) have increased knowledge and skills of risks from evidence-based disaster risk assessments
Output level achievement
Rwanda's male, female and vulnerable population in selected 10 districts prone to disasters aware of disaster risk due to awareness activities done through TV and radio programmes
Completed activities that contributed to the above achievements
Activity 2.4. Conduct DRR awareness raising activities among population through TV/radio programmes and production targeting vulnerable population and including specific gender awareness activities

Public awareness raising activities implemented through TV and Radio programmes, mass media and publicity spots. The public awareness messages broadcast on TV Umucyo Community Radio, Flash TV and TVR.
The activity of public awareness on DRM and disaster risks facilitated on prevention from floods and heavy rains, lightening, winds and other related hydro meteorological disasters.

Change in the plan

Communication team is negotiating with the National Institute of Statistics of Rwanda the authorization to conduct the survey to measure the disaster awareness level in ten selected districts. The activity to conduct a survey is then on hold until MINEMA get authorization from NISR to perform the activity .

Activity 2.6 : Collect, document and cover disaster data, events and evidences through digitalized system for public awareness and communication

Disaster communication team supported and facilitated to be operational. Disaster data and events were regularly collected, documented and covered for public awareness. Emergency video taken for public awareness. The communication team was editing audio and video on lightning prevention during the rainy season.

The video and pictures were taken where assistance were provided to disaster affected people. The minister visits in the districts affected by disasters were covered. The Nyabihu, Gakenke, Muhanga and Ngororero District were visited in the context of disaster response to people affected by Heavy rains, landslides and strong winds.

OUTPUT 3: Enhanced multi hazard early warning systems to enable effective preparedness, response and recovery

Output level achievement

A technical meeting held to develop the Terms of Reference to establish disaster risk profile database.

Completed activities

Activity 3.3 :Upgrade national disaster communication system and provide real-time early warnings

A technical meeting held to examine the implementation modalities of the activity. The technical team decided to liaise with University of Rwanda to get an expert who can provide advisory services in the development of the terms of References. The activity requires expertise in geography or related field.

The Disaster Communication System in MINEMA provides daily report from the ground on any disasters or emergencies happening at grass root level. The system provides real-time alerts via SMS to key decision-makers at MINEMA, which resulted to a timely and improved disaster or emergency response when necessary. The alerts reporting disasters occurring all

<p>over the country were sent by Disaster monitors at sector and District levels. The negative effects resulted to different disaster were reported.</p>
<p>Change in the plan(<i>what results were not achieved as planned and why</i>):</p>
<p>The activity to develop the Terms of Reference to establish disaster risk profile database was postponed to next quarter July September 2020 due to limited technical knowledge in designing that kind of ToRs as well as unavailability of the experts. The expert from University of Rwanda will be available in August 2020.</p>
<p>OUTPUT 4: Communities in selected high-risk districts have strengthened capacity to mitigate, adapt and respond to disaster risks</p>
<p>Output level achievement</p> <p>The technical team (MINEMA –Musanze District – Muko Sector) visited the flooding areas in Karuyege lowland where Nyamukwano, Mararo and Nyabishaza rivers trigger disasters in Muko sector of Musanze District and established the bill of quantities (BoQ) for community based flood mitigation and adaptation project in Muko Sector of Musanze District.</p> <p>MoU drafted to support 189 disaster-affected households in Karongi District. The MoU is signed by PS MINEMA and submitted to Karongi District for co-signature.</p>
<p>Completed activities that contributed to the above achievements</p>
<p>Activity 4.4: Support the implementation of innovative mitigation and adaptation measures through community-based approach including specific measures implemented by local women’s groups</p> <p>After the meeting with district authorities and sector officials, the technical team visited the flooding areas in Karuyege plain where Nyamukwano, Mararo and Nyabishaza rivers trigger disasters in Muko sector of Musanze District.</p>

Figure 1 The Lowland of Karuyege affected by floods that damaged crops and agricultural infrastructures



The disaster risk assessment was serving to identify impact of the floods and measures to put in place for flood prevention and mitigation. We established the bill of quantities (BoQ) for community based flood mitigation and adaptation project in Muko Sector of Musanze District.

In sum, the assessment was conducted in Karuyege lowland where water from rivers destroyed crops and properties of population. The BoQ was drafted to mitigate the effects of floods in valley of Karuyege.

The plan ahead

The project aims at reducing floods risks and sustaining agricultural production in Karuyege lowland on the area of 104 hectares. The project will be implemented in Muko, Kimonyi and Nkotsi sectors of Musanze District in the lowland of Karuyege. The total population estimated to 6,480 including 2,266 males and 4,214 females will benefit from the project. The project will focus on catchment restoration by implementing gully rehabilitation with gabions and check dams, afforestation, hedgerows, trenches, riverbank protection and desilting all channels in Karuyege lowland. The field visit report is attached.

Activity 4.5: Support innovative socioeconomic initiatives of population vulnerable to disasters

MoU signed on the side of MINEMA and submitted to Karongi District for co-signature. The 189 disaster affected households will be supported to initiate innovative socioeconomic initiatives.

The MoU stipulates that MINEMA will transfer to Karongi District **twenty two million two hundred thousand Rwandan francs (22,200,000 Rwf)** based on the approved 2020 project annual budget, for supporting disaster-affected population in Murundi and Rwankuba Sectors of Karongi District. Once funds transfer is done, the Karongi District will be in charge to :

- Mobilize through local authorities' disaster victims so that they work into created groups for running micro projects as reflected in the appropriate project formats
 - Distribute through sector officials' start-up tool kits /productive assets to identified disaster victims.
 - Link beneficiaries to local microfinance institutions and ensure continuity and sustainability of project achievements;
 - . Provide MINEMA with a financial report on the use of funds transferred for the purpose of accountability and transparency.
- The activities is planned to be completed within four (4) months from the date funds are transferred.

Overall Challenges, Recommendations and Lessons learnt

Raise any challenges that require attention, and lessons learnt / best practices that can be shared within the project and with other projects.

Key challenges and risks, recommendations <i>(Identify challenges and risks and recommended solutions):</i>	
The workshops and trainings were not allowed in order to respect the national regulations to limit the spreading of COVID 19 pandemic.	The postponed activities will be implemented in the next semester July to December 2020 if the problem persists the meeting with district authorities will be prepared for online so the next quarter work plans integrates the postponed activities.
Lessons learned and/or good practices	
Project staff will be working with the senior technical Advisor and academic institutions to develop the concept notes/ Terms of references for developing and customizing SOP for national early warning and response as well as for the activity 2.1 Update and digitize National Risk profiles.	
Leave No One Behind, Gender, Knowledge & Innovation, Environment: <i>(Share any achievements or lessons learnt, good practices on Leave None Behind, gender equality and women's empowerment, Innovation and Environment (Reports that will include a section on "Environment" are only those for projects focusing on socio-economic development)</i>	
LNOB and Gender equality and women's empowerment was considered and applied in the selection of beneficiaries who will be supported to implement Income Generating Activities (IGA). The identified disaster affected people especially the vulnerable people will be supported for implementing small projects. Flood mitigation project is also targeting men and women who will be implementing mitigation measures through community based approach.	

Results Framework Summary

Monitor the indicators by quarter and record relevant progress. Make sure to add the source of data.

Outcome/Output	Indicator	Baseline (2018)	Project Achievement (Y1/2019)	Project Target (Y2/2020)	Q1 Achievement	Q2 Achievement	Q3 Achievement	Q4 Achievement
Outcome 2: By 2023 Rwandan institutions and communities are more equitably, productively and sustainably managing natural resources and addressing climate change								
Output 1: Institutions at national, district and community level have improved technical capacities to reduce risks, manage and respond to natural disasters and limit gender differentiated impacts	1.1. Number of Ministry in Charge of Emergency Management (MINEMA) and Meteo Rwanda staff, NPDM focal points, and members of DIDIMACs and SEDIMACs men and women trained that have improved technical skills in risks reduction, management and response to natural disasters and limit gender-differentiated impacts	88 MINEMA, NPDM, DIDIMACs and SEDIMACs Staff 18 Meteo Rwanda staff	304	240	Target: 40 Achievt: 0 Only concept note drafted	Achievement: 0		
	1.2. Number of DRM policies, strategies, plans and operating procedures developed, updated, and published	18 namely: - National Disaster Management Policy and Law - National disaster risk management plan	5 namely: - Preparedness plan for WASH - Shelter, Mass fatality, - Ebola,	4	0		Achievement: 0	

	2.3. Number of targeted development sectors and districts which have implemented at least 50 % of the risk assessment recommendations	Sector: 0 District: 0	Assessment not conducted	10 districts prone to disasters	Assessment not conducted	0 Only concept note developed	
Output 3: Enhanced multihazard early warning systems to enable effective preparedness, response and recovery	3.1. Number of simulation exercises for disaster preparedness and response conducted at the national and district level	1 Simulation exercise conducted (mass movement of population)	Simulation on fire drills conducted in the Northern Province	2	0	0	
	3.2. Percentage of disasters from extreme weathers warned 24 hours before occurring	No existing baseline	70% 90%	75% 92%	90%		
	4.1. Number of households (gender-disaggregated, female-headed and male-headed) having benefited from the implementation of disaster mitigation measures	NA NA 2000	NA NA 60 people/10 houses	NA NA 300 HHs			0
Output 4: Communities have strengthened capacity to mitigate, adapt and respond to disaster risks	4.2. Percentage of households (gender-disaggregated, female-headed and male-headed) supported through livelihood intervention able to generate at least the same revenues as prior to their displacement	NA NA 100% of 220 households in Ngororero district 100% of 740 households in Gakenke district	0% 0%	NA NA 100% (219 HHs)			0% 0% 0% Orientation training for 189 people

	<p>4.3 Percentage of vulnerable men, women and other vulnerable groups affected by disasters at the level 3 and 4 benefitting from response and recovery interventions</p>	<p>90% of vulnerable population in Gakenke district supported in response and recovery</p>	<p>90%</p>	<p>90%</p>	<p>0</p>			
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Financial Summary

Quarterly financial report						Annual financial summary		
	Q2 Budget allocation (RWF)	Q2 Expenditure (RWF)	Balance for Q2 (RWF)	Delivery rate for Q2 (%)	Notes (Explain reason if there are differences between budget and expenditure)	Annual Budget allocation (RWF)	Annual expenditure by end of Q2 (RWF)	Delivery rate at end of Q2 (%)
Output 1	4,901,846	2,135,346	2,766,500	44	Field Activities were not fully implemented due to COVID-19	44,830,125	4,473,305	10
Output 2	6,740,456	6,668,706	71,750	99		84,332,250	10,324,728	12
Output 3	3,990,279	3,990,279	0	100		28,113,525	7,980,558	28
Output 4	2,899,670	1,863,485	1,036,185	64		56,906,000	2,368,285	4
Project Management	26,183,926	26,177,919	6,007	100		151,193,100	50,670,183	34
TOTAL	44,716,177	40,835,735	3,880,442	91		365,375,000	77,489,718	21

Next Quarter Work Plan (QWP) in excel sheet as attachment

Provide a quarterly work plan including M&E and communication activities. If the work plan is created in excel sheet, please attach it to this reporting form. Indicate the projected delivery rate by the end of the quarter.

Date:

Prepared by:



BIZIMANA Tite

Disaster Project Specialist

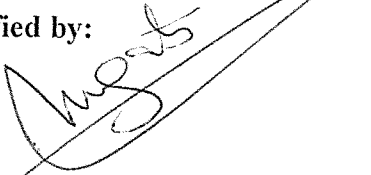
Reviewed by



URAMUTSE Gilbert


Disaster Programme Manager

Verified by:



**INGABIRE Veneranda
SPIU Coordinator**

Approved



**KAYUMBA Olivier
Permanent Secretary/MINEMA**



Annex 2: Field visit report

Field visit for Community-Based Flood Mitigation and Adaptation Project in Musanze District from 9th to 12th June 2020

1. Introduction

In the context of the implementation of the project “**Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda**”, from 9th June to 12th June 2020; the Disaster Programme staff who are : URAMUTSE Gilbert , Disaster Programme Manager and BIZIMANA Tite Disaster Project Specialist conducted the field visit in Musanze District. The field visit intended to develop the project “Community-Based Flood mitigation and adaptation measures in Musanze District which was identified in the previous mission.

During the field visit, the MINEMA team in collaboration with local authorities conducted an assessment in Karuyege plain of Muko sector. The technical team visited Karuyege lowland that has been affected by flood and submerged by water from the rivers Nyabeshaza, Nyamukwano, Mburamazi and Mararo in the rain season.

2. Objectives of the mission

- To find the way with the local community to alleviate the impact of disasters occurring in Muko sector especially in Karuyege plain through community based approach in undertaking adapted mitigation measures
- To conduct disaster risk assessment in Muko sector,
- Work together with District and Sector officials to develop a comprehensive Community based Flood Mitigation and Adaptation initiative and agreed on implementation mechanism
- To increase ownership of local authorities and population to ensure regular maintenance of infrastructures containing the floods.

After the meeting with district authorities and sector officials, the technical team visited the flooding areas in Karuyege plain where Nyamukwano, Mararo and Nyabishaza rivers trigger disasters in Muko sector of Musanze District. The disaster risk assessment was serving to identify impact of the floods and measures to put in place for flood prevention and mitigation. We established the bill of quantities (BoQ) for community based flood mitigation and adaptation project in Muko Sector of Musanze District.

Note that the flood affects the crops in aforementioned plain where over 1,000 people are depending on the agriculture in that plain and then, focusing on setting up mitigation measures will allow those people to ensure on the productivity and avoid food shortage in that particular area and in Musanze district in general.

3. Findings

The following are findings:

Action	Location	Proceedings	Recommendation
Meeting with the Mayor of Musanze District	District Office	<p>We presented the background of the initiatives discussed to address floods in Karuyege plain of Muko Sector.</p> <p>We discussed on implementation modalities of the project using community approach.</p> <p>The Mayor was pleased that project would mitigate floods that destroy crops in the plain of Karuyege in Muko Sector.</p> <p>She appointed District Engineer, District forestry officer and DDMO to work together to set out key activities to be undertaken considering the available budget through a comprehensive BoQ.</p>	<p>A Community based approach was suggested to be used.</p> <p>The Mayor suggested developing also another project for flash floods from volcanoes on the section Cyuve- Ruvumu. We were asked to advocate for the project.</p>
Meeting with the Executive Secretary of Musanze District	District Office	<p>The Executive Secretary was briefed on the Project.</p> <p>We discussed about the MoU between MINEMA and Musanze District and transfer of funds to implement project activities</p>	<p>The Musanze Executive Secretary advised to write a commitment letter to the District in order to integrate project funds in the District budgeting system since they are still in the budgeting period. MoU will be shared later after the commitment letter.</p> <p>The ES of Musanze District requested to advocate for Mugogo Project to get maintenance funds.</p>
Field visit and Meeting with District technical staff. The Executive Secretary of Muko Sector, Agronomist of Muko Sector, District Engineer, the DDMO were involved in the activity	<p>Muko Sector</p> <p>Musanze District Office</p>	<p>Assessment conducted in Karuyege plain where water from rivers destroyed crops and properties</p> <p>BoQ drafted to mitigate the effects of floods in valley of Karuyege.</p> <p>Different activities were identified and costed</p>	<p>A simplified proposal of key activities quantified and costed based on the assessment findings.</p> <p>BoQs to be signed at district officials is attached</p>

4. Way Forward


After recommendations made, we agreed on the following actions to be undertaken:

- MINEMA to write a commitment letter so that fund to be transferred can be considered in district budget 2020/21 through creating transfer account in IFIMIS by Wednesday 17/06/2020,
- Draft MoU that will be shared with District for any input not later than 19/06/2020
- Develop a simplified project proposal for Community based Flood Mitigation and adaptation project in Musanze District
- Advocated for CYUVE- RUVUMU flooding issue to mitigate disasters caused by water from volcanoes at that indicated area.
- Advocate for the maintenance of Mugogo plain initiatives which is under implementation (there is an eagerly need of funds to be allocated to maintenance)

5. Technical team that conducted Disaster assessment and established the BoQ:

1. URAMUTSE Gilbert /,Disaster Programme Manager /MINEMA
2. BIZIMANA Tite , Disaster Project Specialist/MINEMA
3. MUREKATETE Triphose, Executive Secretary / Muko Sector
4. NIZEYIMANA Yves, District Engineer /Musanze District
5. MUSONI Protais, District Forestry Officer/ Musanze District
6. IRIVUZIMANA Leonard, Agronomist/ Muko Sector
7. NDAGIJIMANA Jean D'Amour, DDMO/Musanze District.

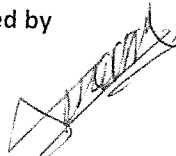
Prepared



BIZIMANA Tite

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Reviewed by



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Disaster Programme Manager